Name of service

The preparation of the ASE Newsletter

Division

Awareness Departments and Public Relations Departments

**Recipients of Service** 

All categories

Available Forms to Perform Service

None

Service Description

Collecting the important data events, decisions and statistics that happened at the ASE during the last month and translating it to English.

Requirements and Conditions of Service

None

**Required Documents** 

None

Steps and procedures for implementing the service

Collecting the important data, events, decisions and statistics that happened at the ASE during the last month and translating it; after auditing, it is printed and reloaded at the ASE As pdf file. <u>www.exchange.jo</u>website

Service Fees

None

Approximate Time for Completing the Service

One week

**Contact Details** 

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