

## **Name of service**

Changing the Company's Name

## **Division**

Listing Division and Members Division

## **Recipients of Service**

Listed Public Shareholding Companies and the ASE Members (Brokerage Firms)

## **Available Forms to Perform Service**

None

## **Service Description**

Changing the name of a listed company or the name of a member at the ASE upon their request.

## **Requirements and Conditions of Service**

- An application is submitted by the company to change its name, attached with the approval of the Ministry of Industry and Trade.
- A quittance certificate issued by the Administration and Financial Dept. at the ASE.

## **Required Documents**

An application submitted by the company attached with:

1. The approval of the Ministry of Industry and Trade on changing the company name.
2. The company's articles of association.
3. Memorandum of association after the amendment

## **Steps and procedures for implementing the service**

- Reviewing the application to make sure that it contains all required information
- Determining a day for changing the company's name.

## **Service Fees**

None

## Approximate Time for Completing the Service

Two working days after completing all necessary procedures

## Contact Details

Listing and Operations Dept.

- Tel: 0096265664109
  - Ext 1300/1301/ 1302/ 1308
- Email: [operations@ase.com.jo](mailto:operations@ase.com.jo)

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